

# THE LOUGH LEGACY VETERANS PARADE

## VOLUNTEER JOB DESCRIPTIONS

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### *VETERANS PARADE AT FORT VANCOUVER 2019*

#### PARADE REGISTRATION

##### **Check-In - [SHIFT 1: 7:45 - 11:30 AM]**

Check in parade participants and other volunteers. Includes form processing, packet and line-up number distribution, and booth clean-up

##### **Parking Lot Attendant - [SHIFT 1: 7:45 - 11:30 AM]**

Provide and direct parade groups and general traffic with appropriate instructions for parking and to ensure space usage is maximized. Prevents vehicle parking without proper authorization. *Great for anyone who is good at directing and preserving order.*

#### PARADE LINEUP

##### **Staging Attendant - [SHIFT 1: 7:30 - 10:15 AM] [SHIFT 2: 10:00 AM - 1:00 PM]**

Direct and guide parade groups to proper location in pre-parade line-up. Make changes when needed by moving forward or backward to adjust for added participants. Maintain pre-determined line-up and traffic flow for safety and efficiency. *Great for anyone who is good at directing and preserving order.*

##### **Rover - [9:00 AM - 12:00 PM]**

Rovers walk along parade staging area supporting the volunteer Staging Attendant direction, parade group needs, and ensure parade groups have their lineup number prominently displayed.

#### PARADE PARTICIPANT

##### **Banner Holder - [SHIFT 2: 10:30 AM - 1:00 PM]**

Be in the parade! March and hold banners! The parade route is 1.3 miles long and is on paved road. There is no uphill walking required, but a portion of the route has a slight downward slope.

#### PROVIDENCE ACADEMY

##### **Ceremony Support- [SHIFT 1: 8:30 - 11:30 AM]**

Support the veteran's ceremony for invited guests. Help set up pre-ceremony, hand out programs to guests, help clean-up.

#### COMMENTATOR STANDS

##### **Commentator Assistant - [SHIFT 2: 10:30 - 1:30 PM]**

Support parade commentators with last minute parade line-up changes that affect script.

##### **VOLUNTEER SHUTTLE - [SHIFT 1: 7:00 - 10:00 AM] [SHIFT 2: 9:45 AM - 1:30 PM]**

Shuttle volunteers, VIP's, and parade materials throughout the event.